



Parking & Transportation

4400 University Drive, MS 1J6, Fairfax, Virginia 22030
Phone: 703-993-2828; Fax: 703-993-8575

Application for Purchase of a Motorized Utility Vehicle (MUV) Form
(Registration of an existing MUV)

Contact Information

Please complete and submit this form to Parking and Transportation at transpo@gmu.edu or mail stop 1J6.

- Application for purchasing a new MUV (Mason Department)
If this is a replacement for another MUV? Registration number of MUV being replaced:
Application for purchasing a new MUV (Contractor)
Registration of an existing MUV (Mason Department)

Date: Name of Requester: Title:

Department: Email: Telephone: MS#:

The following title best captures the name of my department (this identifier will be printed on the MUV, ex: Parking and Transportation):

- I agree to pay a \$250 annual fee for the first three MUV's in my department and \$100 for each additional MUV. Please use this org number for the fee: (Annual fee goes towards providing golf cart spaces, charging areas, etc.)
I understand that the Auto Shop will charge the department for initial registration/inspection and repairs for each MUV (Initial registration covers equipping MUVs to meet safety standards: flashing strobe, reflective tape, and an identifier.) Please use this org number for repairs:

I authorize the request to purchase the MUV below.

Director of Department: Email: Telephone:

Signature of Director: Date:

Motorized Utility Vehicle (MUV) Information

MUVs are to be used for conducting business purposes only. Use of MUVs for personal convenience, other than for disability related needs, is strictly prohibited. Valid Business Use is defined as "Transporting personnel/equipment/supplies for the University as well as transporting employees/students with temporary or permanent disability needs."

Type of MUV (golf cart, etc.): Primary Purpose for Use:

Exemption request for non-electric MUV. Reason:

Primary Parking Location: Building:

Model: Manufacturer: Other:

How many MUVs does your department currently have?

Approval - Parking and Transportation Office ONLY

- Application approved. Please attach approved form with the work order submitted to Facilities Auto Shop
Application denied:

Director, Parking and Transportation: Josh Cantor Email: jcantor1@gmu.edu Telephone: 3-1239

\*Signature of Director: Date:

\*Approval from the Director of Parking and Transportation is required to purchase an MUV.

Notes - Parking and Transportation Office ONLY

- The journal voucher in the amount of for registration was submitted on
The identifier (plate number) of this MUV is